

## Matching Gift Process

The Matching Gift system is a wonderful way for donors to maximize their points and giving level. Matching gifts are one of the “lifblood” of the Pirate Club. Becoming a participant in the Matching Gift program is very simple.

- 1) An employee consults with their HR department to determine if their company has a matching gift program.
- 2) If the company does offer matching opportunities, the employee will fill out the company’s matching gift form and either fax it to 252-737-4664 or mail it to the following address:

ECU Educational Foundation  
Ward Sports Medicine Bldg., Suite 304  
Greenville, NC 27858

An additional method is offered by many employers who now have online match systems. An employee can easily use the online system to register the amount of the gift they have sent to the ECU Educational Foundation. We will either get a letter sent to us by the employee or the employee’s employer asking us to verify the donation.

- 3) If asked our non profit tax 501(c) (3) is: 56-6061192
- 4) The donor will of course need to send their donation to the ECU Foundation (a.k.a. The Pirate Club) preferably along with the Matching Gift form. We cannot verify a matching gift form until the portion that the donor is paying is PAID IN FULL.

A donor may still pay in 2 or more installments, or use the bank draft system; however we cannot verify a matching gift until it is paid in full.

- 5) Employee needs to carefully read what their matching gift document says as sometimes there are such clauses as

**Donor institution must acknowledge within 30 days, etc.** and if that was the case the employee should wait to fill out match form and submit if when his match is paid in full. However, we will work with them if they have any questions!

- 6) The Pirate Club will verify either online or manual forms within 24-48 hours of receipt and get them back to the employee’s company.

Don’t hesitate to call 252-737-4540 or email [beb0213@ecu.edu](mailto:beb0213@ecu.edu) with any questions.

## Non-Matching Gifts

Some companies, such as Sherwin Williams and Glaxo-Smith Kline, do not match athletic scholarships but do match general academic scholarships. If you are employed by a company that participates in a Matching Gift program but will not match athletics donations, please consider making a donation to either the [Medical Foundation of ECU](#) or the [East Carolina University Foundation](#) in support of general academic scholarships as well as donating to the Pirate Club. These additional donations would be governed by the foundation that received the donation and match and would not affect priority points with us. However, you would be

benefiting the University and helping ECU make the next 100 years even more successful than the first 100 years. Thank you for considering alternative ways of supporting the Pirate Nation!

If you have any questions about other ways of providing financial support for East Carolina, please contact the Office of University Advancement at 252-328-9595.